

# **V.P.Institute of Management Studies and Research Sangli**

## **Library Activity/Work**

### **2024-25**

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## **KOHA SOFTWARE**

Koha is an open-source Integrated Library Management System (ILMS) used by libraries to manage their operations. It helps libraries automate and streamline various tasks such as cataloging, circulation (checking in and out books), acquisitions, and managing patron data.

### **Objectives behind the usage of Koha Software -**

- Koha helps automate manual tasks such as cataloging, circulation, and acquisitions.
- Koha allows all library data, including books, patrons, and transactions, to be managed in one centralized system, improving accessibility and organization.
- Koha offers built-in reporting tools to generate detailed reports on circulation statistics, acquisitions, and more.
- Support for Cataloging Standards\*: Koha supports international cataloging standards like MARC21 and RDA, allowing libraries to maintain consistency and interoperability in their catalogs.
- Koha allows for granular user permissions, ensuring that staff members and patrons have appropriate access to system features based on their roles.

### **Installation Of LIBRARY SOFTWARE-KOHA**

KOHA Library Software was installed in the library on 11.12.24 for all library work and circulation. The Team came from the Soft Touch and CSIBER, Kolhapur.

Following are the Team members who came for the Installation –

- Shri Chetan Taksale Sir,
- Ho. Khan Sir,
- Prof.Mantesh Patil

### **Glimpses of the Installation Visit –**

➤ Librarian Dr.Kulkarni A.M.introduce the KOHA Team to Library staff



- I/c Principal Dr.R.M.Yalltti Sir felicitate to Hon.Shri Chetan Taksale Sir and Hon.Khan Sir.



- Practical Training Programme for Libray Staff

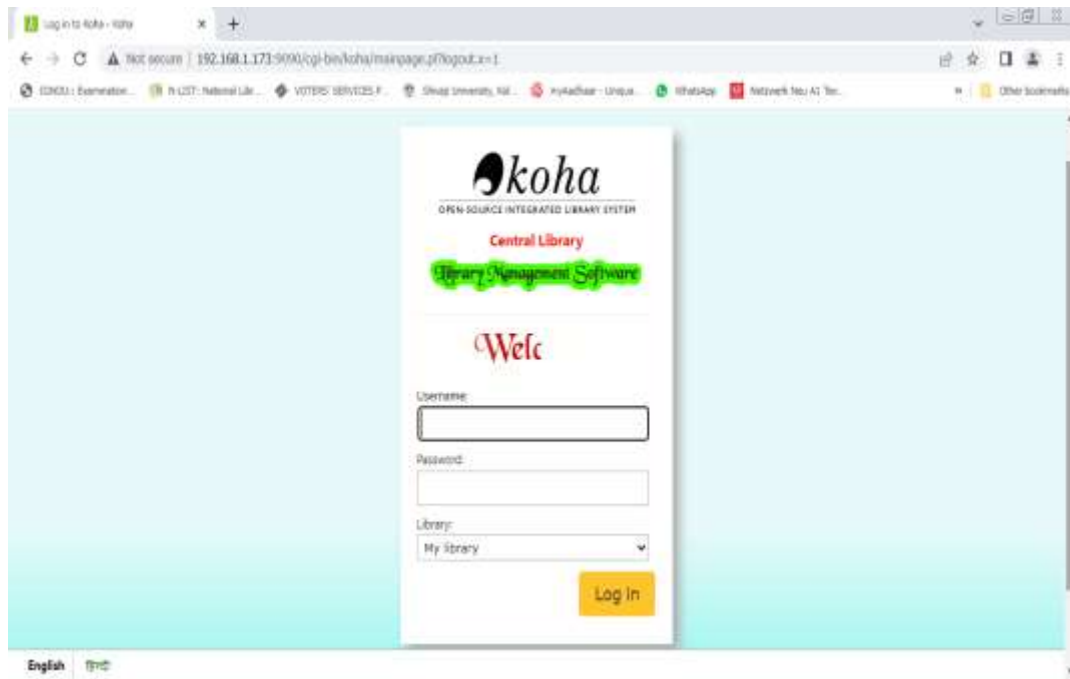


## Working of Koha Software –

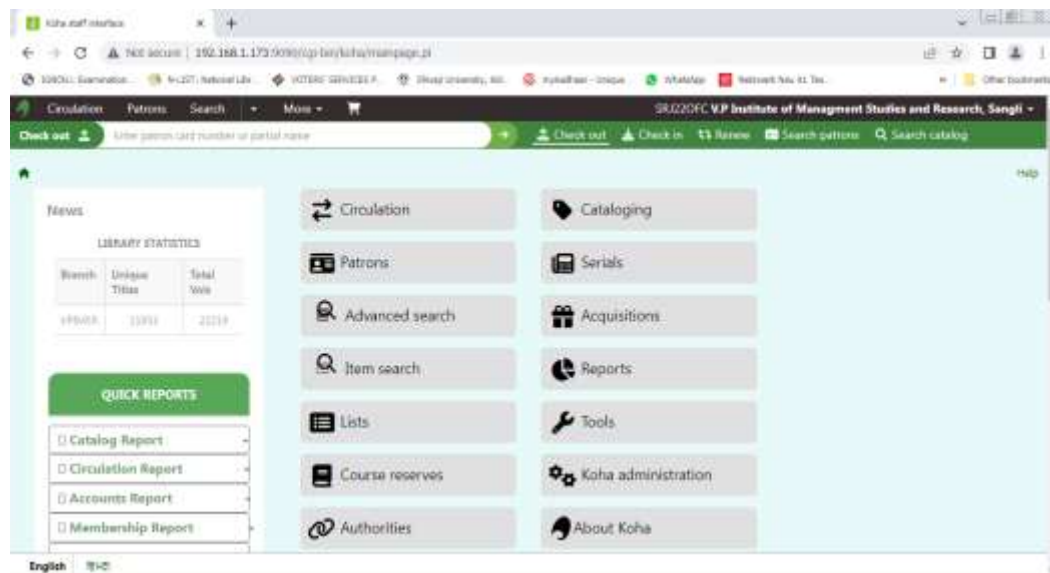
Koha Software is used for the circulation of the various material available in the library like Books, magazines, Projects, Journals etc. as well as it is useful to manage all user data at one place easily and updated.

Following are some screenshots of the actual software which is implemented in the library management system –

### 1. Login page of the Software –

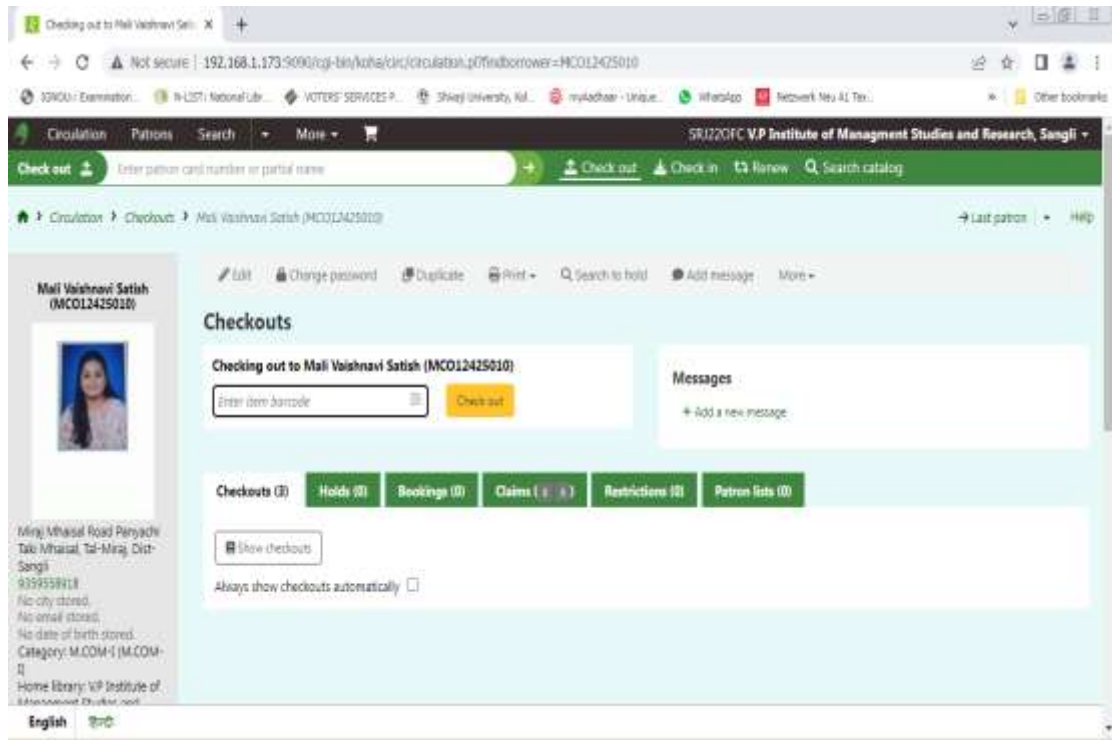


### 2. Circulation Record –

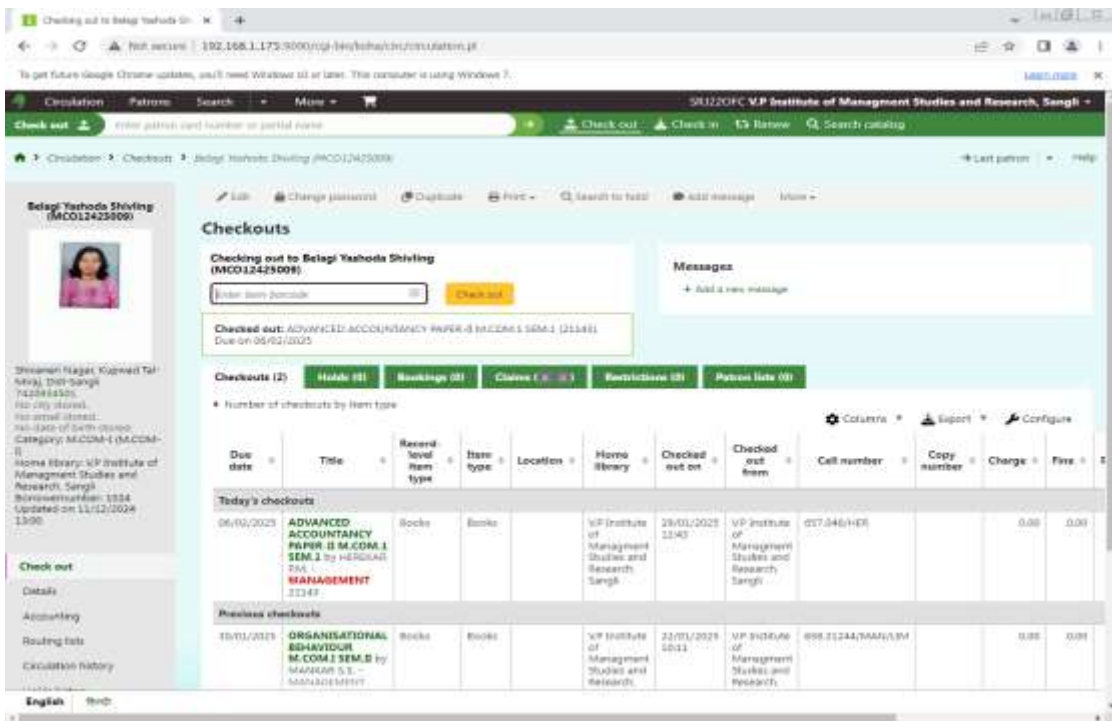


### 3. Checkouts Page





#### 4. Checkout Books -



#### 5. Check In Page -

Check in ORGANISATION BEHAVIOUR

Not secure | 192.168.1.173:9090/cgi-bin/koha/circ/checkin.pl

SRU220FC VP Institute of Management Studies and Research, Sangli

Check out Enter patron card number or partial name

Check in

19898

Check in

Checked-in items

Columns Export Configure

Due date	Title	Author	Barcode	Home library	Transfer to	Transfer reason	Shelving location	Call number	Record-level item type	Item type	Collection	Patron
07/02/2025	ORGANISATION BEHAVIOUR	NAAIKAR S.S.	19898	VP Institute of Management Studies and Research, Sangli				658.31244/NAAIKAR	Books	Books		Patron: Pradyumn Patil MCO12429028 Print check in

English

## 6. Check Out Book list

Guided reports wizard | Reports

Not secure | 192.168.1.173:9090/cgi-bin/koha/reports/guided\_reports.pl?id=7&op=run

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Check out Enter patron card number or partial name

Check out Check in Renew Search catalog

Reports Guided reports wizard

Run reports

Saved reports

Reports dictionary

View dictionary

Useful resources

Koha report library

Koha database schema

+ New report

Enter parameters for report Check Out List of Books (Date wise):

Between Date (yyyy-mm-dd): 14/01/2025

and (yyyy-mm-dd): 29/01/2025

Branch: VP Institute of Management Studies and Research, Sangli

Enter Category borrowers: All

Run the report

English

Show desktop

## 7. Check Out Book list Date wise

